

Seed Funding for Practice Based Pilots

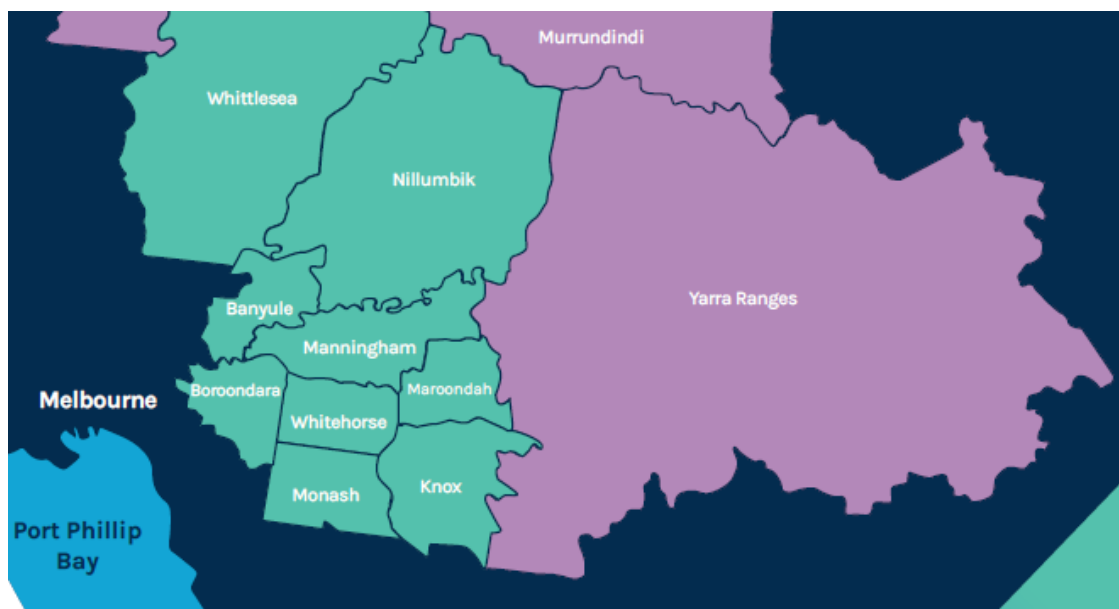
Information for Applicants

Prior to commencing an application, applicants should read the following information to ensure they have read and understood the information, and the individual requirements of the seed funding for practice-based pilots for which they intend to apply.

General Information

Eligibility

- Preference will be given to applicants working within the TROPHI region, however there can be some flexibility as to the borders of the Eastern Melbourne PHN.



- Work in primary care/or an individual primary care provider supported by a practice, in a patient facing role

(e.g. GPs, GP Registrars, Practice Managers, Practice nurses, cultural mentors, Aboriginal Health Workers, non-clinical staff. (Medical students and pre-vocational doctors can also participate as research team members)

- Applications are encouraged from participants working in clinical environments that lack other funding opportunities.

Selection criteria

- Importance/potential impact of project
- Scientific quality of the project
- Alignment with regional needs
- Translational research focus
- Appropriate method
- Feasibility
- Potential to build research capacity in general practice/primary care
- Support from practice team to enable success
- Commitment to complete the PBP project
- Plan to share findings and contribute to the TROPHI initiative

In their application potential participants will need to:

- demonstrate a desire to increase skills, knowledge, and confidence in the areas of health research literacy, translation, and education to improve primary care practice.
- Applicants will have an opportunity to discuss projects and gain support from either of the Research Fellows (RF) from either Monash University or University of Melbourne when developing their application. All interested will be invited to a Zoom session on the process to apply if required.
- Applicants will also be asked to state what they hope to gain from the seed funding, what they envisage the benefits will be of engaging in the program and how the project will positively benefit the organisation and the community in the TROPHI region.
- Seed funding for practice-based pilots = \$10,000
- Applicants will need to supply an outline of the project and a brief budget. It should align with the regional community needs identified. [Read the regional community needs](#)

- The application should explain why the applicant wants to undertake a project. Outline the high-level aims.
- Applicants should have a letter of support from the organisation/practice team they will be attached to enable success – including an outline of the targeted practice capacity to support the project – e.g. how ready is the practice for such a project?
- The applicant will need to provide a risk assessment and mitigation plan for the PBP.
- Successful applicants will also receive a welcome letter and be notified of their RF.

Seed Funding for Practice Based Pilots (PBP) – Application Form

<u>Personal / professional details</u>	
<u>Full Name</u>	
<u>Position, institution, affiliations</u>	
<u>Contact details (phone, email)</u>	
<u>Do you identify as an Aboriginal or Torres Strait Islander?</u>	
<u>Specific research areas of interest</u>	

<p><u>Career stage (e.g., registrar, PhD candidate, early career GP)</u></p>	
<p><u>Please briefly describe why you would like to be involved in the PBP and what you hope to gain from the program</u></p>	
<p><u>Please give a brief description of your research translation project or a clinical quality/education improvement proposal including:</u></p> <ol style="list-style-type: none"> <u>1. A summary of why this project is important/addresses a gap in knowledge</u> <u>2. Your research question/s</u> <u>3. What method will you use to address your research questions?</u> <p><i>(will there be participants, how will you recruit them? what data will you be</i></p>	

capturing and analysing, and how will you do this)

4. What are the ethical considerations for this project? Will you require a HREC approval- if so, how do you plan to manage this?
5. Who will be involved in the research team, what are their roles and responsibilities and what are their skills and expertise that will contribute to this project?
6. Will you draw on other skills and expertise not named in the research team to support this project? - if so please outline this.
7. Please describe how you will use and share the results from your project? How will this project have an impact on your practice and the TROPHI community?

<u>What key support would you like to receive from your Research Fellow (RF)?</u>	
<u>How would involvement in the PBP program contribute to your future career aspirations?</u>	
<u>What is the feasibility/ /potential impact of translation of your research proposal?</u>	
<u>Do you have support from a practice team/experienced researcher involved to adequately support the practice-based pilot to enable success?</u>	
<u>Are you committed to complete the PBP program?</u>	
<u>Do you agree to share findings and contribute to the TROPHI initiative?</u>	
<u>Please supply a risk assessment and mitigation plan for your proposal</u>	

<p><u>Please provide a timeline for implementation of your research project showing how it can be completed within the stated timeframe?</u></p>	
<p><u>Ensure your budget is adequate to cover the proposed work.</u> <u>Outline your budget.</u></p> <p><i>(Seek advice from the RF if you are unsure what your costs might be. If your project requires more funding than the seed funding offers, explain what your other sources of funding are and whether the project can be undertaken without these)</i></p> <p><i>Your budget may include the following:</i></p> <p><i>Inclusions: Money to acknowledge investigator/s time, Expenses related to research, including transcription and research assistant services, recruitment expenses, specialist software procurement, data analyst services, and travel to undertake research. Also includes items related to dissemination of research findings, including poster printing and publication fees.</i></p> <p><i>Exclusions: Regular travel to and from the workplace · Expenses covered by other funding Expenses incurred beyond the 12-month funding period, funding to offset</i></p>	



TROPHI is a collaboration that bridges the gap between research and healthcare delivery, bringing primary care research to life. The aim is to empower local healthcare providers to deliver quality care that is informed, and backed by evidence, leading to improved patient outcomes and a healthier future for our region.

<i>lost consulting fees, and expenses related to international conferences and travel.</i>	
<u>Please supply two referees</u> <u>Please supply a letter of support from the practice</u>	